

## **Terms of Reference – Assistant Regional Manager China**

### **Background**

The Gold Standard Foundation is the leading global brand in carbon credits. Our mission is to reward best efforts in the voluntary and compliance carbon markets, and in so doing create incentive for innovation and credibility in climate change mitigation policy. Gold Standard projects employ renewable energy and energy efficiency technologies, they are rigorously screened for true environmental benefits, and they encourage local sustainable development.

With demand for Gold Standard projects exceeding supply, there is a need to stimulate rapid growth of the Gold Standard pipeline to harvest the opportunity of delivering premium quality carbon credits to a rapidly growing carbon market willing to make the extra step associated with Gold Standard.

Previous capacity building activities have shown that project developers require tailored assistance and local support to bring a project from conception to credit issuance. The Assistant Regional Manager will help to address this need while building local knowledge and empowering project developers to deliver premium projects to market. This position offers a rare and powerful opportunity to make a direct impact on climate change mitigation while stimulating local economies.

### **Job Description**

The Assistant Regional Manager China is responsible for assisting the Regional Manager China in all matters related to the management and daily coordination of the Chinese and East Asian region as well as technical review of the Chinese and East Asian project portfolio. As part of the technical team, he/she will be responsible for reviewing and assessing Gold Standard projects to ensure that they are in line with Gold Standard rules and applied methodologies. Furthermore, he/she will be responsible for assisting the Regional Manager China with capacity building within the region.

### **Duty Station**

Beijing, China

### **Key Responsibilities**

- Review of the Local Stakeholder Consultation Reports submitted by project proponents. Preparing feedbacks to project proponents and guiding them in revision of the Local Stakeholder Consultation Reports until the projects are listed in Gold Standard Registry.
- Detailed technical reviews of projects, not only from within the region but also from other regions.
- Participation in internal working groups focused on various technical topics.
- Managing the Gold Standard Registry for projects portfolio from China and East Asia. Making sure the registry information is complete, correct, up-to-date and well organized. Other registry work related to new account creating, new project entry creating, invoicing, and regular update report.

- Managing the projects tracking tool for projects from China and East Asia. The tracking tool is a comprehensive log of key milestones of projects development, key dates of various statuses and the latest status of all projects from the region. Identifying the stagnant projects and providing necessary aid to project proponents to facilitate their projects development.
- Answering general inquiries from the project developers and other market players from China and East Asia.
- Assistance in identification, design and implementation of capacity building programmes for project developers, different industry sectors, NGOs, DNAs, DOEs, aid agencies, multilateral organizations, government institutions, etc.
- Education of stakeholders for efficient and effective stakeholder participation; participation in stakeholder consultations; provision of on-the-ground feedback for the certification process.
- General support to the regional manager and secretariat in any form as required by ongoing operational needs

### **Requirements**

- University degree in the field of engineering, science or related discipline, or equivalent professional experience
- Strong technical skills
- Prior experience with CDM and/or Sustainable Development desirable but not essential
- The Assistant Regional Manager China must be a national/citizen of China or have a work permit.
- Interest in climate change and a passion for environmental issues
- Mandarin (Pu-tong-hua) native speaker with excellent English language skills
- Excellent interpersonal and communication skills
- Highly self-motivated and able to work independently, but also as part of a team

### **What we can offer you**

An exciting job in a rapidly growing carbon market; competitive salary; multi-cultural work environment; real growth prospects; international work in a fun, motivated and diverse team

### **To apply**

Please send your electronic application; including a letter of motivation, CV, the earliest start date and salary expectation to:

Leon Wang

[leon@cdmgoldstandard.org](mailto:leon@cdmgoldstandard.org)

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Starting date for the position is as soon as possible. Only shortlisted candidates will be contacted.